



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

November 4, 2003

Joe Baca, Treasurer  
Friends of Joe Baca  
555 Capitol Mall Suite 1425  
Sacramento, CA 95814

Response Due Date:  
December 4, 2003

Identification Number: C00325449

Reference: Amended April Quarterly Report (1/1/03 - 3/31/03), received 10/21/03

Dear Mr. Baca:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above. An itemization of the information needed follows:**

-Schedule D of your report itemizes a debt to E Group, Inc. with an outstanding beginning balance; however, this debt was not included on your previous report. Please file an amendment to your report(s) to correct this discrepancy. (11 CFR §104.11(b))

**Unlike previous election cycles, you will not receive an additional notice from the Commission on this matter. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. Requests for extensions of time in which to respond will not be considered. Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.**

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any